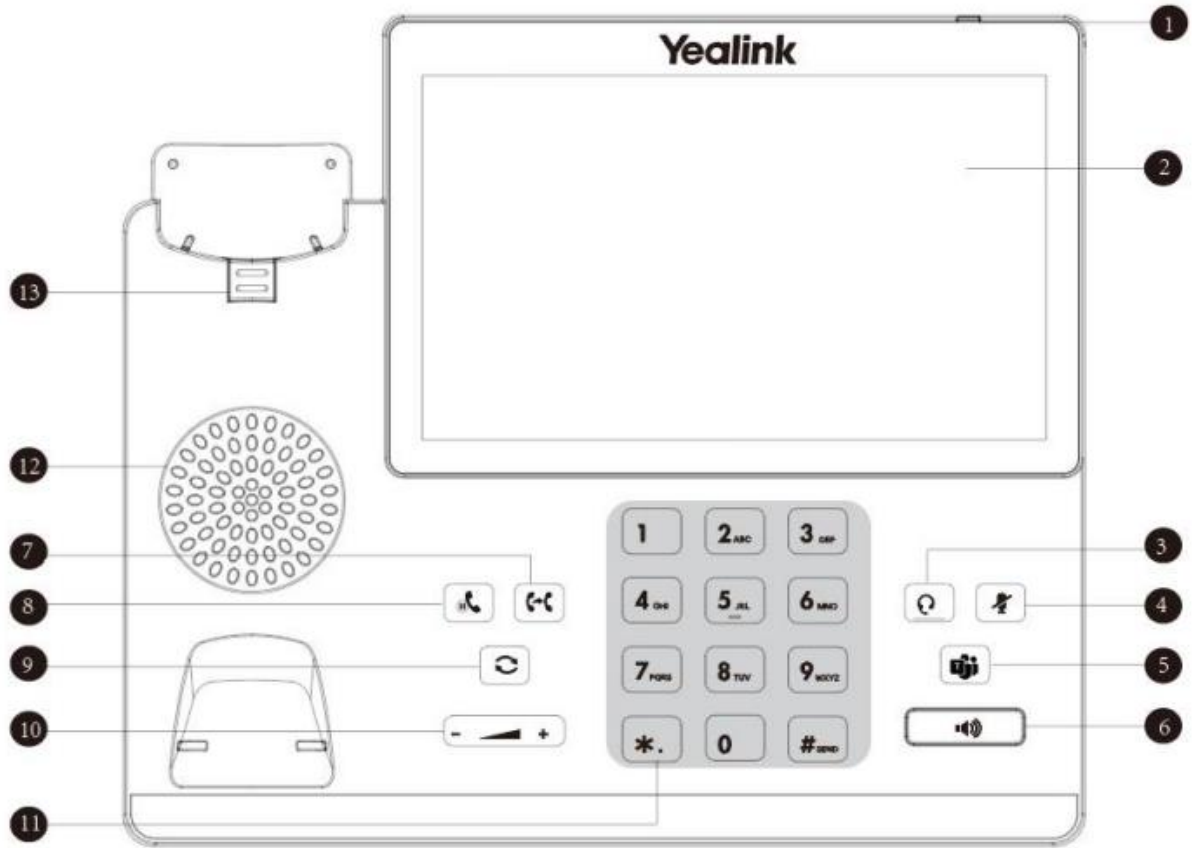
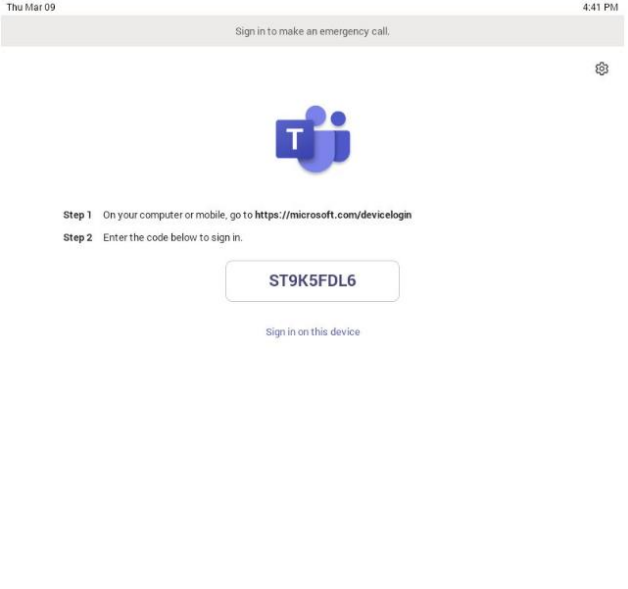
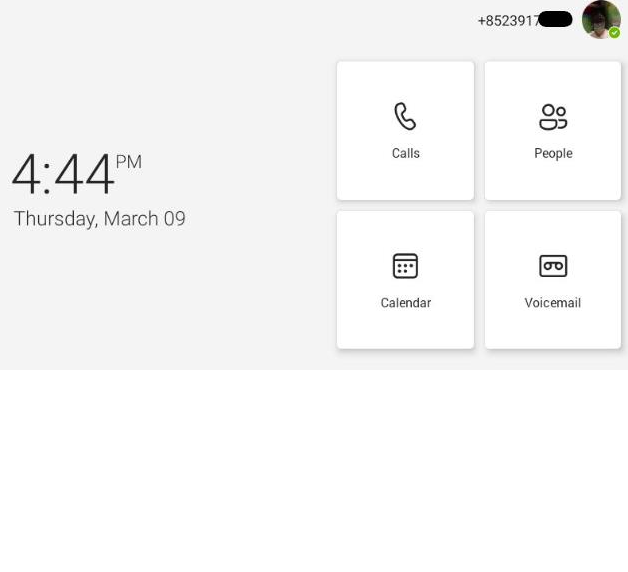


The University of Hong Kong Yealink MP56 User Quick Reference



1	Power LED Indicator	Indicates call statuses: <ul style="list-style-type: none"> • When receiving an incoming call, it fast flashes. • When receiving a voice message, it slowly flashes.
2	Touch Screen	7 inches (800 x 480) capacitive (5 points) touch screen, tap to select items and navigate menus.
3	HEADSET Key	Enables you to place and receive calls through a headset. The LED indicator glows green when the headset is activated.
4	MUTE Key	Mutes local audio during calls and conferences. The LED indicator glows red when the mute feature is activated.
5	Teams Key	Initiates a Teams conference call by meet now
6	Speakerphone Key	Enables you to place and receive calls using the speakerphone. The LED indicator glows green when the speakerphone is activated.
7	TRANSFER Key	Transfers a call.
8	HOLD Key	Places a call on hold or resumes a held call
9	REDIAL Key	Redials a dialed number.
10	Volume Key	Adjust the volume of handset, headset, speaker, or ringer.
11	Keypad Key	Enable you to enter numbers, letters, and special characters.
12	Speaker	Provides audio output during hands-free.
13	Reversible Tab	Secures the handset in the handset cradle when the phone is mounted vertically.

Service Features	Access
Internal Call <ul style="list-style-type: none"> • Calls within HKU (Tel: 391-XXXXX only) 	<ul style="list-style-type: none"> • Dial Ext No. (5 digits)
External Call <ul style="list-style-type: none"> • Local calls within Hong Kong • International calls 	<ul style="list-style-type: none"> • Dial 8-digit local number • Please apply for an IDD calling card for international calls
	<p>Once the phone connected to HKU network, phone screen will provide login link and Pair Code</p> <p>Using computer or mobile web browser to visit the Microsoft sign in link showing on the phone set, link address could be different depends on the phone model</p> <p>Login with your HKU portal account and enter the Pair Code</p> <p>Note: If the login page showing error, e.g. “The request is blocked”, please clear your browser cache or access from privacy mode to retry.</p> <p>The request is blocked.</p> <p><code>0/EsJZAAAAACuHiCX0qyaQrDjcp+i9FfhSEtCRURHRTA5MTIAYzFhZ</code></p>
	<p>Home Screen after Sign-In</p> <p>Settings – Tap the profile picture on the home screen</p> <p>Notifications – Show all miss calls and upcoming meetings</p> <p>Calls – Tap Calls to make a phoen call</p> <p>People – Tap People to edit your contact list</p> <p>Calendar – Tap Calendar to view your outlook calendar</p> <p>VoiceMail – Tap Voicemail to listen to your message</p>

For enquiry, please contact the ITS helpdesk at 3917 0123 or email to ithelp@hku.hk.

Remarks: It may take longer time for the phone to startup when it is connected to the network for the first time. DO NOT disconnect the phone before the startup completes as it may damage the phone set.