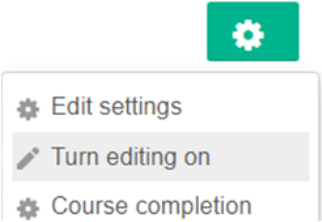
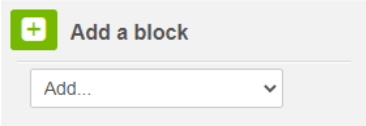
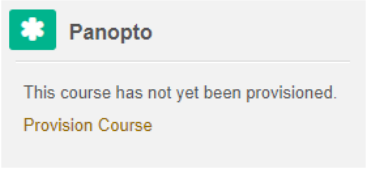
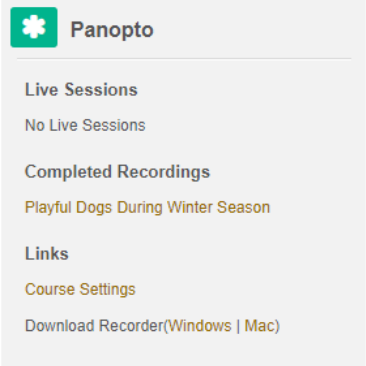


How to enable Panopto to your Moodle course

Note: Only teachers or teaching support staff with “Teacher” or “Teaching Assistant” or “Course Admin” role of a HKU Moodle course can enable Panopto to the Moodle course.

After the Panopto block is added, teachers and students can easily view the video recordings in a Moodle course.

Steps:

1.	Go to the Moodle course.	
2.	Click “ Turn editing on ” on the top right hand corner of your course.	 A screenshot of the Moodle course editing menu. It features a green gear icon at the top. Below it, there are three options: "Edit settings" with a gear icon, "Turn editing on" with a pencil icon and a grey background, and "Course completion" with a gear icon.
3.	Under “ Add a block ”, which on the right/left hand side of the bottom of your Moodle course (based on the course theme settings), select “ Panopto ”.	 A screenshot of the "Add a block" dropdown menu in Moodle. It shows a green plus icon followed by the text "Add a block". Below this is a search input field with the placeholder text "Add..." and a downward arrow.
4.	A “ Panopto ” block will be added to your Moodle course. If the block shows “ This course has not yet been provisioned. ”, please click the link “ Provision Course ” to create the Panopto course folder.	 A screenshot of the Panopto block in Moodle. It has a green gear icon and the title "Panopto". Below the title, it says "This course has not yet been provisioned." and includes a link labeled "Provision Course" in orange text.
5.	Teachers and students in the course can click the video links under “ Completed Recordings ” when the videos are ready for viewing.	 A screenshot of the Panopto block in Moodle. It has a green gear icon and the title "Panopto". Below the title, there are three sections: "Live Sessions" with the text "No Live Sessions", "Completed Recordings" with a link "Playful Dogs During Winter Season" in orange, and "Links" with two links: "Course Settings" and "Download Recorder(Windows Mac)".