

## Upload video files with Panopto Unison

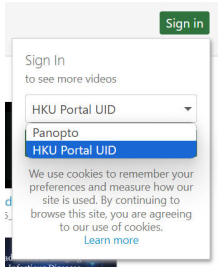
Panopto Unison supports teachers to upload existing course video archives to Panopto platform and share the video to students in a Moodle course.

Panopto Unison accepts the following file types :

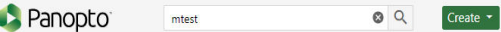
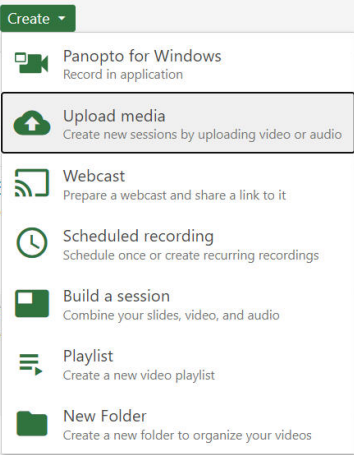
.avi, .asf, .wmv, .mpg, .ps, .ts, .m2v, .mp2, .mod, .mp4, .m4v, .mov, .qt, .3gp, .flv\*, .f4v, .mp3, .wma, .m2a, m4a, .f4a


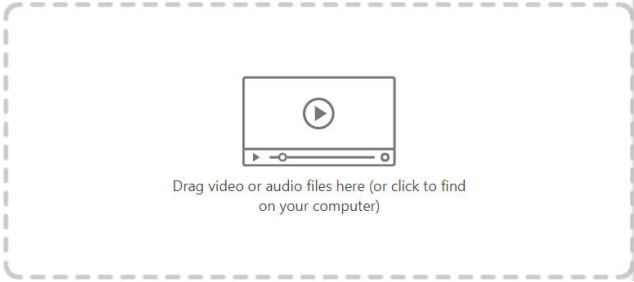
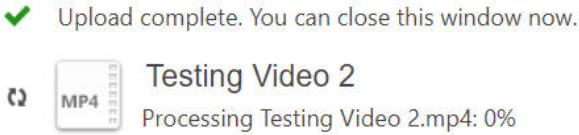
Steps:

### Login Panopto account

No.	Step	Screen Capture
1.	Open a browser and go to <a href="http://lecturecapture.hku.hk">http://lecturecapture.hku.hk</a>	
2.	Select "HKU Portal UID" to login to the Panopto account. Click "Sign in"	
3.	Then, login with your HKU Portal UID and PIN.	

### Upload video or audio file(s) to Panopto

No.	Step	Screen Capture
1.	Click "Create" button.	
2.	Select "Upload media".	

<p>3.</p>	<p>Select the folder where the session will be created.</p>	
<p>4.</p>	<p>Drag the video or audio file(s) to the box.</p>	
<p>5.</p>	<p>You can close this window after you received the message “Upload complete. You can close <b>this window now</b>”.</p>	
<p>6.</p>	<p>A notification email will be sent to you after the video finished encoding, which may take some while.</p>	